

# Windmill Primary School



31<sup>st</sup> October 2017

Re. Mrs Durrheim

Dear Parents/Carers of Year 6,

I am writing to let you know that Mrs Durrheim is unlikely to be in school for the next couple of weeks.

Sadly, Mrs Durrheim's mother is seriously ill. Our thoughts are with Mrs Durrheim and her family at this difficult time.

In the meantime, experienced local teacher Mrs Bannister will be joining the Windmill team for the foreseeable future to teach Knighton Class. Mrs Brett will be working closely to support Mrs Bannister and of course Miss Davies and Mrs Willis will also be in the Year 6 team.

We have made the decision to postpone the Year 6 Pupil Learning Conferences until Mrs Durrheim has returned to work. I am sure that you understand that this is the best decision. We will inform you when we have the new dates agreed; apologies for any inconvenience that this may cause.

If you do have any questions, please just ask.

Thanks for your continued support.

Matt Coleman  
Principal

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